



AV/IT Services

Video Conferencing

Video Conferencing is a highly effective medium for announcements, training, meetings, project management, and even recruitment; yet, takes a fraction of the time and expense involved in sending the participants to a single meeting location. It has all the impact and personal contact of a face-to-face meeting, so you can liberate the creative and strategic power that exists throughout your organization.

At St. Andrew's we can produce your video conference from any of our 18 meeting rooms, wired to our fiber optic interface to the internet, providing both clear picture and quality sound reproduction. We will dedicate a generous portion of our overall bandwidth for your communication. With a back-up DSL service ready in an emergency, you can be confident of the success of your transmission. As we are using the internet you will not be charged "by the minute" long distance telephoning charges.

St. Andrew's can look after you completely whenever the need for a video conference arises, either as a separate event or in conjunction with a meeting or presentation.

This service includes:

- Technician on site for the length of the event
- In-room sound system
- Podium with gooseneck microphone
- Wireless handheld microphone for Q & A
- Digital video camera on tripod for enhanced video quality
- Video conferencing equipment
- LCD projector to display video image on screen



Video Conferencing

The following describes our Video Conferencing Packages:

Service	Half Day Package	Full-Day Package
No. of Operating Technicians	1	1
Maximum Length of Video Conference	4 Hours	8 Hours
Sound System	Included	included
Podium Wired Microphone	Included	Included
Wireless Handheld Microphone for Q & A	Included	Included
Digital Video Camera on Tripod	Included	Included
Video Conferencing Equipment	Included	Included
LCD Projector	Included	Included
Video Conference on DVD	Included	Included
"Peace of Mind" Package	Included	Included
All-inclusive Price	\$1,670	\$1,970

The video conference package does not include the rental of meeting rooms and associated food and beverage service. Taxes are not included. Additional equipment is available at standard rental rates.

An additional charge for ISDN bridging may be required if other sites are using ISDN lines for connecting to the video conference.